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## **NCI's FFRDC Pre-Proposal Conference**

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9:00 – 9:15 EDT

### **Opening Remarks –**

- Logistics
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9:15 – 9:30

### **Background–**

- NCI's FFRDC
  - FFRDC Contract environment
  - Task Order Data
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9:30 – 11:00

### **Topics For Special Consideration –**

#### Resultant Changes from Draft Solicitation Feedback

- Reduction of the number of Sample Task Orders
- Transition Task Order
  - Period of Performance shortened
  - Statement of Work Updated (Firm Fixed Price)
- Annual Operations Plan
- Direct Labor Ranges Clarifications
- Clarification for Sections L&M for
  - Vertebrate animals' protections
  - Human Subjects
- General Changes to Section L and M

#### Scientific Peer Review of Technical Proposals

- 42 CFR 52h and NIH Manual Chapters 6315-1

#### Small Business Participation (SBP) Factor

- Section C Deliverable (Status of Subcontracting at the FFRDC)
- Advanced Understanding (B.5.L-Small Business Participation Program)
- Evaluation Language added (M.2.B)

#### Specific NCI FFRDC Requirements

- Technology Transfer
  - NCI's FFRDC – Facilities, Maintenance, Engineering
    - Facilities and Operations Experience & Approach
  - Fort Detrick Visitor Access
  - Sponsoring Agreement
  - Overview of the NCI at Frederick and the FFRDC –
    - Overview: NCI at Frederick
    - Overview: NCI's FFRDC
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11:00-11:15

### **Break**

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11:15 – 12:45

**Solicitation Overview Part I / Sections B-H**

Section B – Supplies or Services and Prices/Costs  
Section C – Description/Specifications/Statement of Work  
Section D –Packaging, Marking and Shipping  
Section E – Inspection and Acceptance  
Section F – Deliveries or Performance  
Section G – Contract Administration Data  
Section H – Special Contract Requirements

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12:45 – 1:45

**Lunch Break**

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1:45– 2:15

**Solicitation Overview Part II / Section I**

Section I – Contract Clauses

- Address distinctions between I.2 – I.5
- Flow down clauses from IDIQ Parent to the Task Orders

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2:15– 3:30

**Solicitation Overview Part III / Section J and K**

Section J-List of Attachments

- Technical Proposal Attachments
- Business Proposal Attachments
- Informational Attachments

Section K- Representations, Certifications, And Other Statements of Offerors

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3:30-3:45

**Break**

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3:45-5:15

**Solicitation Overview Part IV / Sections L and M**

Section L – Instructions, Conditions, And Notices to Offerors  
Section M – Evaluation Factors for Award

- Parent contract proposal evaluation (emphasis on key personnel requirements)
- Sample task order evaluation
- Transition Task Order evaluation

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5:15 – 5:30

**Final Remarks**

- Reminder of proposal due date – a reminder of eCPS proposal submission
  - Information from this event will be released via SAM.gov
  - Follow Acquisition Portal for updated information
  - All questions must be submitted through the [FNCLR\\_AcqInfo@nih.gov](mailto:FNCLR_AcqInfo@nih.gov);
    - DEADLINE FOR QUESTIONS: NOVEMBER 23, 2022
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