

24 JUNE 2021

TO: Interested Parties

SUBJECT: Draft Request for Proposals (DRFP) No. 75N91020R00062 for the Re-Competition of the NCI's Contract for the Federally Funded Research and Development Center (FFRDC)/Frederick National Laboratory for Cancer Research (FNLCR)

The purpose of this DRFP is to obtain comments and suggestions from interested parties to improve the solicitation and facilitate an understanding of the Government's requirements. Comments and suggestions may assist in refining or clarifying the Government's Request for Proposals (RFP). The Government does not plan to post responses to any questions or comments pertaining to the DRFP; however, the Government will establish a process for receiving and responding to questions pertaining to the Draft RFP.

The DRFP can be found on Beta SAM at: <https://beta.sam.gov>, and on the FNLCR Acquisition portal at: <https://www.cancer.gov/about-nci/contracts/fnlcr-acquisitions/resources>. Interested parties should also review all information and documentation available on the FNLCR Acquisition Portal, <https://www.cancer.gov/about-nci/contracts/fnlcr-acquisitions/resources> and identify any additional reference materials that would facilitate preparation of proposals.

The FNLCR Acquisition Portal is intended to serve as a comprehensive website to provide information and updates concerning the FFRDC/FNLCR re-competition. Please be advised this website does not serve as the Government's official Governmentwide Point of Entry (GPE). All formal announcements concerning this competition will be announced at minimum, to beta.sam.gov. Information posted to beta.sam.gov takes precedence over information provided on this website.

Interested parties should thoroughly examine the DRFP. Particular attention should be given to the following areas:

1. Section L - Instructions, Conditions, and Notices to Offerors. Are the instructions provided in Section L sufficient to describe what is required for proposal submission?
2. Section M - Evaluation Factors for Award.
 - a. Are the evaluation factors for award clearly stated? If not, what is unclear and how can they be improved to provide more clearly stated expectations for offerors?
 - b. Are there other factors for the evaluation criteria that should be considered?

3. Attachment 5 - Transition Task Order Statement of Work. (This is task order is anticipated for award with the base contract)
 - a. Does the Transition Task Order Statement of Work provide sufficient details and adequate assumptions to facilitate the preparation of technical and business/cost proposals? If not, what additional information is needed to be able to propose (e.g. work specifications, technical assumptions, historical data, etc.)?

For **Numbers 4 through 10 below** - Sample Task Orders Statement of Work (SOW) (For Evaluation Purposes Only) please consider the following:

- a. Does the Sample Task Order Statement of Work provide sufficient details and adequate assumptions to facilitate the preparation of proposals? If not, what additional information is needed to be able to propose (e.g. work specifications, technical assumptions, historical data, etc.)?
4. Attachment 6 - Sample Task Order 1 SOW
 5. Attachment 7 - Sample Task Order 2 SOW
 6. Attachment 8 - Sample Task Order 3 SOW
 7. Attachment 9 - Sample Task Order 4 SOW
 8. Attachment 10 - Sample Task Order 5 SOW
 9. Attachment 11 - Sample Task Order 6 SOW
 10. Attachment 12 - Sample Task Order 7 SOW
11. Attachment 15 - Additional Technical Proposal Instructions.
 - a. Are the instructions provided sufficient to describe what is required for proposal submission?
 - b. Are the technical assumptions and technical details provided sufficient to facilitate the preparation of technical proposals on the following: FFRDC Statement of Work, Transition Task Order, Sample Task Orders 1-7?
 12. Attachment 22 - Additional Business Proposal Instructions.
 13. Does the Draft RFP and the FNLCR Acquisition Portal, Virtual Library (<https://www.cancer.gov/about-nci/contracts/fnlcr-acquisitions/resources>) contain all of the information needed to reasonably prepare a proposal for the work detailed in the Draft RFP, including all attachments? If not, what additional information is needed to be able to propose (e.g. technical assumptions, historical data, etc.)?

- a. Are the instructions provided sufficient to describe what is required for proposal submission?
 - b. Please provide any additional cost assumptions and cost details that would facilitate the preparation of cost proposals for the sample task orders.
14. Please identify any other recommendations you may have.

All comments and suggestions must be submitted to the FNLCR Acquisition Team via e-mail at: [FNLCR ACQinfo@nih.gov](mailto:FNLCR_ACQinfo@nih.gov) no later than 4:00PM Eastern Daylight Time (EDT), August 2, 2021 with the subject line entitled: "Response to DRFP". *All comments must be submitted in the Microsoft Excel format provided entitled "DRFP Comment Template", separated by Draft RFP Sections. The formatting for the "DRFP Comment Template" should not be edited, but additional rows may be added.*

THIS IS A DRAFT RFP. PROPOSALS SHALL NOT BE SUBMITTED IN RESPONSE TO THIS DRAFT RFP. ANY REQUEST FOR PROPOSALS WILL BE RELEASED AT A LATER DATE, AND MAY BE SUBSTANTIALLY DIFFERENT BASED ON CHANGES MADE IN RESPONSE TO FEEDBACK.